

Appendix 4

EMPLOYEE HAZARD COMMUNICATION TRAINING RECORD

The following employee(s) have completed training in Hazard Communication. Each trained employee is now knowledgeable in all 13 different training topics covered in the Hazard Communication Written Training Program.

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| <ol style="list-style-type: none"> 1. Policies and procedures related to the Hazard Communication Plan 2. Location of the unit's written HCP 3. Location of MSDSs 4. How to read and interpret an MSDS 5. Physical and health hazards of hazardous chemicals in their work area 6. Work practices that may result in exposure 7. How to prevent or reduce exposure to hazardous chemicals | <ol style="list-style-type: none"> 8. Proper selection and use of personal protective equipment 9. Methods and observation techniques to determine the presence or release of hazardous chemicals 10. Procedures to follow if exposure occurs 11. Emergency response procedures for hazardous chemical spills 12. Non-routine task training (i.e. confined space entry) 13. Results of any monitoring done within the work area |
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PRINT Name	University ID#	Signature
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PRINT Name	University ID#	Signature
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Trainer: _____ Signed: _____ Date of Training: _____